



Accessibility Analysis Disproportionality Worksheet (AADW)

Project Name:

Date:

Address:

Owner's Name:

Federal and state laws require that alterations affecting the usability of, or access to, a primary function area be made so that the path-of-travel to the altered area is readily accessible to individuals with disabilities. The Municipality is obligated to enforce these requirements. The International Existing Building Code (IEBC), adopted by Wisconsin (SPS 366), limits the cost of required accessibility improvements to **20% of the cost of alterations affecting the primary function area. This form must be submitted when a project involves the modification of any commercial building or structure, with exceptions listed below.** Provide the information requested below and fill in the tables on page 2 to demonstrate compliance.

Guidance for Submitters (per 2021 IEBC Chapter 3)

Primary Function Area — A primary function is a major activity for which the facility is intended. Areas that contain a primary function include, but are not limited to, the customer services lobby of a bank, the dining area of a cafeteria, the meeting rooms in a conference center, as well as offices and other work areas in which the activities of the public accommodation or other private entity using the facility are carried out. Mechanical rooms, boiler rooms, supply storage rooms, employee lounges or locker rooms, janitorial closets, entrances, corridors and restrooms are not areas containing a primary function.

Path-of-Travel — A continuous, unobstructed way of pedestrian passage by means of which the altered area may be approached, entered, and exited, including sidewalks, corridors, ramps, doorways, and the accessible route to restrooms and drinking fountains serving the altered area.

20% Cost Limit — Unless the primary function area and its path-of-travel are already 100% accessible, the full 20% allocation must be applied toward the accessibility items on page 2 until either full compliance is achieved or the 20% threshold is exhausted — whichever occurs first. If 100% compliance can be attained for less than 20%, only the amount necessary to achieve 100% compliance is required. You are not required to spend more than 20% of the Total Cost of Alteration(s).

Exceptions — This form is not required when: (2) alterations are limited solely to windows, hardware, operating controls, electrical outlets, or signs; (3) the work is limited solely to mechanical systems, electrical systems, fire protection systems, or hazardous-material abatement; (4) the project's primary purpose is increasing accessibility or (5) altered areas are limited to Type B dwelling and sleeping units.

Technically Infeasible — An alteration where full compliance with the accessible path-of-travel requirements has little likelihood of being accomplished because existing structural conditions require the removal or alteration of a load-bearing member essential to the structural frame, or because other existing physical or site constraints prohibit full compliance. **Note:** The alteration must still provide accessibility to the maximum extent feasible per IEBC s. 306.7. (If claiming this exception, check the correct box below and complete the tables on page 2.)

What Constitutes a Complete Submission? — A complete form includes: the total cost of alterations to the primary function area, a selection from the dropdown menu for every item on page 2 (use 'N/A' for items that do not apply), cost estimates for all non-compliant items, and a description of each proposed modification. Incomplete forms may be returned.

Cost Estimates — All cost figures should reflect reasonable, good-faith estimates from the design professional or contractor. Estimates must include material, labor, and any associated design fees. Supporting documentation may be requested.

Total Cost of Alteration(s) to Primary Function Area:	<input type="text"/>
20% to Be Applied to Path of Travel Upgrades:	<input type="text"/>

- Check this box if the primary function area (project) and the route to it are already 100% accessible to individuals with disabilities per current code (to be inspector-verified).
- Check this box if full compliance with the accessible path-of-travel requirements is **technically infeasible** due to existing structural or physical conditions. Complete the tables on page 2 to identify non-compliant items and describe the conditions preventing compliance and the alternative measures being provided.

Path-of-Travel Compliance Analysis

Please make a selection from the dropdown menu of ALL line items. If the item does not apply to your project, select 'N/A' from the menu.

Item	Existing Item is 100% Compliant (Yes / No / N/A)	Cost to Provide Full Compliance	Cost to Be Performed (full or partial compliance)	Balance of 20% Path-of-Travel Upgrades
An accessible entrance				
An accessible route to the primary function area				
At least one accessible restroom for each gender				
Accessible drinking fountains				
Parking				
Storage				
Alarms				

Proposed Construction Modifications

Provide a brief description of the proposed path-of-travel modifications. Be specific (e.g., "Install concrete ramp with compliant handrails at main entrance" rather than "ramp").

Item	Description of Work
An accessible entrance	
An accessible route to the primary function area	
At least one accessible restroom for each gender	
Accessible drinking fountains	
Parking	
Storage	
Alarms	

I hereby certify that the above information is based on my best cost estimates and represents a true analysis of accessible requirements and expenditures for this project and the existing conditions of this structure.

Owner or Design Professional Responsible for the Project:

Name:

Phone:

Address:

City, State, Zip:

Email:

Signature: